



Graduate Application Instructions

Regulatory Science Certificate

Deadlines for Submission of the applications for the subsequent terms: October 15th, February 15th, and June 15th.

Applying for admission to the Regulatory Science Certificate graduate program at USC is a two-part process. It is important that you familiarize yourself first with the Graduate School Admissions webpage <http://www.usc.edu/admission/graduate/>. After reviewing this information, you will want to proceed below, with the two-part process:

Part One.

The following information/documents must be submitted to the USC Graduate Admission Office by the noted program deadline:

You can complete the Part One online application by going to the website:

<http://www.usc.edu/admission/graduate/applyonline/>

- Online USC application for admission (note here distance or onsite status). Choose one of the following post codes:
 - Certificate in Clinical Research & Design Management: **1334**
 - Certificate in Food Safety: **1332**
 - Certificate in Patient & Product Safety: **1333**
 - Certificate in Preclinical Drug Development: **1344**
- Application fee of \$85.00;
- Two (2) letters recommendations, academic or professional (we recommend that students have their recommenders complete their recommendations online. To do so, select “yes” to the question “Will this provider be submitting a letter of recommendation online.” The recommender will then receive an email and password from Apply Yourself so that they can complete the recommendation form. *You are responsible for ensuring that your recommenders upload an accompanying letter of recommendation to the system in addition to completing the online fillable form*);
- Statement of purpose - 1 page, single-spaced, 12 point font, 1 inch margins;
- Official transcripts of credit mailed directly from all former colleges and universities attended (undergraduate/graduate level coursework) to USC Office of Admission:

USC Office of Admission
GRADUATE
University Park Campus
Los Angeles, CA 90089-0915

NOTE: Any materials sent via FedEx, DHL or other express mail services must be addressed to:
USC Office of Admission
3601 South Flower Street, Tyler 1
Los Angeles, CA 90089-0911

- DO NOT fill-out a supplemental application under the School of Pharmacy (this is not necessary for our application process)

Part Two.

The following documents must be submitted by mail, addressed to the Program Manager, at 1540 Alcazar Street, CHP G32, Los Angeles, California, 90089 by the noted program deadline:

- photocopy of official transcripts of credit from all former colleges and universities attended (undergraduate/graduate level coursework);

For more information please contact us:

Kathy Knodel, MS (Program Manager)
Ph. (323) 442-3102 / Email: regsci@usc.edu
Website: <http://regulatory.usc.edu>